
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Friday, August 3, 2018 9:46 AM
To:
Subject: ELPAC August Monthly Update



Dear LEA ELPAC Coordinator:

This communication contains information that will help you and your local educational agency (LEA) with the administration of the Summative and Initial English Language Proficiency Assessments for California (ELPAC).

Initial ELPAC Information

Initial ELPAC Test Administration

- Key points about the Initial ELPAC Test Administration can be found in the [ELPAC July Monthly Update](#).

Local Scoring Tool (LST)

The following resources are provided to assist you with the LST:

- The ELPAC Test Operations Management System (TOMS) Local Scoring Tool (LST) webcast archived video can be accessed on the [ELPAC Archived Webcasts](#) web page.
- An additional resource on navigating the LST, the [ELPAC TOMS LST Instructions Quick Start Guide](#), is also available.

IMPORTANT REMINDER: Student scores must be confirmed for accuracy **prior to** submitting and locking the student's score within the LST. Once the student's score is locked, the score cannot be edited or changed within the LST.

Initial ELPAC Makeup Trainings in August

There will be three, two-day Initial ELPAC Administration and Scoring Makeup Trainings held statewide for new LEA ELPAC coordinators and trainers. More information is posted on the [Initial ELPAC Administration and Scoring Trainings](#) web page.

Summative ELPAC Information

2018–19 Summative ELPAC Administration and Scoring Training (AST)

- Registration for the 2019 Summative ELPAC ASTs open on **Wednesday, August 15, 2018**.
- There will be 24 Summative ELPAC ASTs held statewide. These statewide trainings, sponsored by the California Department of Education, will take place from October 9 through November 29, 2018.

Educator Opportunities

- Information regarding 2018–19 educator opportunities is now live on the elpac.org website. The application that can be submitted for participation in such events as Writing and Speaking Range Finding Meetings is available on the [ELPAC Event Opportunities](#) web page.

The deadline to apply to participate in the 2019–20 Initial ELPAC Speaking Range Finding meeting is September 14, 2018, so fill out your application soon! Your participation plays a significant role in the continued development of the ELPAC and provides you with an excellent opportunity to network with other California educators.

General ELPAC Information and Reminders

New Videos

Educational Testing Service is pleased to announce the posting of two new videos that are available in both English and Spanish:

1. The [Summative ELPAC Student Score Report Video](#) shows elements of the Student Score Report along with explanations of the information on the report. This video is recommended for parents and guardians as well as teachers and educators who want to learn more about how to understand the Summative ELPAC Student Score Report.
2. The [Introduction to the Initial ELPAC for Parents Video](#) provides information about the Initial ELPAC including its purpose, an explanation of who takes the test, and a description of how parents and guardians will be notified of their child's results. This video is recommended for parents and guardians who want to learn more about the Initial ELPAC.

ELPAC Frequently Asked Questions (FAQ)

- Have you visited the [FAQ](#) page? Additional information has been provided for your reference.

User Rollover for 2018–19

- During system downtime, the Customer Support Center (CSC) removed *all* 2017–18 user roles in TOMS and registered the LEA ELPAC Coordinators who have been designated by their superintendent for 2018–19 and returned the necessary [2018–19 Test Security Agreement for LEA ELPAC Coordinator and Site ELPAC Coordinator](#) and [2018–19 Test Security Affidavit for LEA ELPAC Coordinator and Site ELPAC Coordinator](#).

Student English Language Acquisition (SELA) records in the California Longitudinal Pupil Achievement Data System (CALPADS)

- LEAs should update enrollments for the SELA record in CALPADS for a student when obtaining a new Statewide Student Identifier (SSID) or when their English Language Acquisition Status (ELAS) status changes.

Upcoming TOMS Downtime

TOMS will experience downtime on the following dates:

- **August 29 through September 3:** User management upgrade
- **September 15 through September 16:** Maintenance release
- **September 29 through September 30:** Pre-administration Summative ELPAC deployment

IMPORTANT NOTE: Systems may go offline the day prior to a scheduled downtime day (no earlier than 5 p.m.) and will resume by 8 a.m. the day following a scheduled downtime.

Improvements to ELPAC TOMS—Coming Soon!

- User logon and management process improvements will be in effect on September 4, 2018. An overview of the updates will be posted on elpac.org in the *User Management Improvements for TOMS* document by August 31, 2018.

General questions about ELPAC should be directed to the ELPAC CSC by email at ELPAC@ets.org or by phone at 844-782-2714.

Sincerely,

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