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**From:** ELPAC <Do-Not-Reply@info.ets.org>  
**Sent:** Monday, August 13, 2018 12:23 PM  
**To:**  
**Subject:** Summative ELPAC Missing Test Materials



Dear LEA ELPAC Coordinator:

You are receiving this email because your local education agency (LEA) has 2017–18 Summative English Language Proficiency Assessments for California (ELPAC) materials showing as not having been received. To receive scores for **scannable material (Answer Books)**, your **LEA must have the materials at ETS no later than August 15, 2018.**

It is critical that **ALL** your materials—Test Books, Answer Books and *Examiners Manuals*—are returned to the Educational Testing Service warehouse. If you are missing and/or have securely destroyed materials that should be returned, please notify the ELPAC Customer Support Center (CSC), by phone at 844-782-2714 or by email at [ELPAC@ets.org](mailto:ELPAC@ets.org), to have the missing materials documented for your LEA. If you have returned all your materials, please disregard this email.

If you have questions about how to return ELPAC materials, please contact the ELPAC CSC by phone at 844-782-2714 or by email at [ELPAC@ets.org](mailto:ELPAC@ets.org).

Sincerely,

ELPAC Project Team  
Educational Testing Service  
Phone: 844-782-2714  
Email: [ELPAC@ets.org](mailto:ELPAC@ets.org)  
Website: <http://www.elpac.org>