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**From:** ELPAC <Do-Not-Reply@info.ets.org>  
**Sent:** Thursday, January 30, 2020 3:46 PM  
**To:**  
**Subject:** ELPAC: Updated DFAs Available for Download in TOMS on February 3



Dear California Educator:

The 2019–2020 Summative English Language Proficiency Assessments for California (ELPAC) secure *Directions for Administration (DFAs)* were made available on January 14, 2020. If you downloaded or printed the *DFAs* already, please note there were a few changes that have been made, and updated *DFAs* will be reposted on February 3, 2020, to reflect these changes. Some changes may require reprinting of pages.

- In all Kindergarten through Grade Two Listening, Speaking, Reading, and Writing *DFAs*, except the braille versions, the Speaking logon instructions on pages 18–19 have been revised. Reprinting pages 17–18 and 19–20 is recommended if you have already printed them double-sided.
- In Grades 3–5 Speaking Forms 1, 2, 4, 5, 6 *DFA* (pages 26 and 30), Grades 3–5 Speaking F3 *DFA* (page 38), Grades 3–5 Braille Speaking *DFA* (pages 26 and 30), and Grades 6–8 Speaking F3 *DFA* (page 36) in the Summarize an Academic Presentation rubric at score points 2, 3, and 4, the top bullet of the rubrics has been revised to indicate
  - Score 2: Response includes a partial summary of at least one of the Main Points of the presentation and may lack an understanding of the Main Points.
  - Score 3: Response includes a mostly clear summary of some of the Main Points of the presentation with partial/basic details.
  - Score 4: A full response includes a clear summary of the Main Points and details of the presentation.
- In the Grades 11–12 Speaking Braille *DFA*, if you have downloaded or printed this *DFA*, we recommend you replace the following pages:
  - On page 25, in the first SAY line, the second sentence has been revised to state, “I can repeat the line graph description, if needed.”

- On page 26, the first bullet after the pointing icon has been revised to state, “explain the main steps in how trees are grafted to produce new fruit trees,”.
- On page 27, the first bullet after the SAY icon has been revised to state, “explain the main steps in how trees are grafted to produce new fruit trees,”.

The [ELPAC Known Issues](#) web page lists all of the of the changes that were made to the *DFAs*. We recommend that you review the changes, but you are not required to reprint these *DFAs*, if you have already started printing.

These *DFAs* can be accessed electronically by local educational agency (LEA) ELPAC coordinators, site ELPAC coordinators, or test examiners just prior to testing. *DFAs* can be printed and securely stored until administering the Summative ELPAC. LEAs also have the option to order printed ELPAC *DFAs* for specified grades or grade spans at an additional cost; more information about this option is coming soon.

Take the following steps to access the secure *DFAs*, which are available in the [Test Operations Management System \(TOMS\)](#):

1. Log on to [TOMS](#).
2. Select the [**Resources**] tab on the top navigation bar to access the list of secure materials.
3. Select *Summative ELPAC DFAs* from the *Available Materials* list and download the *DFA(s)* that match the assigned form number. (For more information about version assignments, refer to the “[2020 Summative Forms Assignment Now Posted](#)” email communication.)

ELPAC test examiners should direct questions regarding all aspects of the computer-based Summative ELPAC to their site ELPAC coordinator. Site ELPAC coordinators should direct questions regarding all aspects of the computer-based Summative ELPAC to the LEA ELPAC coordinator. The LEA ELPAC coordinator can direct questions about ELPAC administration to the California Technical Assistance Center (CaTAC), by phone at 800-955-2954 or by email at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

California Technical Assistance Center  
Phone: 800-955-2954  
Fax: 800-541-8455  
Email: [caltac@ets.org](mailto:caltac@ets.org)  
Website: <https://www.elpac.org/>