

**From:** ELPAC <Do-Not-Reply@info.ets.org>  
**Sent:** Thursday, May 21, 2020 5:01 PM  
**To:**  
**Subject:** ELPAC: Implications of COVID-19 on Test Administration



Dear LEA ELPAC Coordinator:

Because of the novel coronavirus disease 2019 (COVID-19), several changes have occurred to the Initial English Language Proficiency Assessments for California (ELPAC) administration for 2020–2021 and the Summative ELPAC for 2019–2020.

To provide local educational agencies (LEAs) with the most up-to-date information and updates on the impacts of these changes, please visit the [Implications of COVID-19 and the Suspension of Testing](#) web page by accessing the link here or on the [About] navigation tab on the [ELPAC website](#). Details will be added and updated on this web page as they become available. The “Last Updated” date will allow LEAs to easily monitor when a change occurs.

What follows is current information for both assessments:

## Initial ELPAC

1. If an LEA returns prior to the end of the school year, the Initial ELPAC window for 2019–2020 remains open. The 30-day deadline to administer the Initial ELPAC and notify parents and guardians of the results has been extended by 45 days, for a total of 75 days. This extension is for the 2019–2020 administration year only.
2. The 2020–2021 Initial ELPAC administration window opens on July 1, 2020. From July 1 through August 19, 2020, this assessment will be administered as a paper-pencil test if students are physically at school.
  - a. LEAs will use existing unused test materials from the 2019–2020 test administration.
  - b. Supplemental materials, if needed, can be ordered through the [Test Operations Management System \(TOMS\)](#).
  - c. The Local Scoring Tool is being retired on June 27, 2020. LEAs will locally score Answer Books to obtain raw scores for each domain using the scoring keys for the Listening and Reading domains (Section 9) and rubrics and anchor samples for the Speaking and Writing domains (Section 8) in the grade or grade-span *Examiner’s Manual* provided with the existing 2019–2020 materials. Once raw scores are obtained, LEAs will calculate the preliminary overall scale score and performance level for the paper-pencil tests using the Initial ELPAC Preliminary Overall Score Sheet and Initial ELPAC Conversion Table in TOMS for the student’s grade level or grade span, so that students can be appropriately assigned English language development services if they are determined to be English learners.
  - d. Starting on August 20, 2020, all responses and scores from the paper-pencil tests will need to be hand-entered into the Data Entry Interface (DEI). The student results are not official until they are entered into the DEI.
  - e. Prior to entering scores and responses into the DEI, LEAs must provide the California Technical Assistance Center (CalTAC) with a list of Statewide Student Identifiers (SSIDs) of assessed students. More information on the process for submitting SSIDs will be provided on the [Implications of COVID-19 and the Suspension of Testing](#) web page.
3. On August 20, 2020, the Initial ELPAC will become a computer-based assessment. All trainings for the computer-based Initial ELPAC will be

completed using the Moodle Training Site, as all in-person trainings have been cancelled. Instructions for completing the training can be found on the [Computer-based Initial ELPAC Administration and Scoring Trainings](#) web page.

## Summative ELPAC

### Administration

1. The CDE is continuing to look into offering an **optional** administration of the 2019–2020 Summative ELPAC in the fall of 2020.
2. The [Implications of COVID-19 and the Suspension of Testing](#) web page will be updated once a decision on an optional administration is made and LEA ELPAC coordinators notified.

### Scoring and Reporting

1. Students in **grades three through twelve** who completed all four domains of the Summative ELPAC during the spring administration will receive a Student Score Report (SSR) in late June or early July 2020.
2. Students in **kindergarten through grade two (K–2)** who completed all four domains of the Summative ELPAC during the spring administration will receive an SSR in mid-August for Answer Books shipped to ETS by June 12. For Answer Books shipped after June 12, SSRs will be released sometime in the fall.
3. As of May 4, 2020, LEAs should return **completed** Summative ELPAC K–2 Answer Books and hold on to unused or partially completed Answer Books.
4. Continue to refer to the [Implications of COVID-19 and the Suspension of Testing](#) web page for the latest dates and information on SSRs.

Please let us know if ETS can assist your LEA in any way as you move forward with distance learning. Questions should be directed to CalTAC, by phone at 800-955-2954 or by email at [caltac@ets.org](mailto:caltac@ets.org).

Sincerely,

Jackie Strasz  
Senior Director, CAASPP and ELPAC Programs  
Educational Testing Service