
From: ELPAC <Do-Not-Reply@info.ets.org>
Sent: Tuesday, June 16, 2020 3:06 PM
To:
Subject: Summative ELPAC: Update Student Test Settings in TOMS for Possible Fall Administration



Dear LEA ELPAC Coordinator:

Administration of the Summative ELPAC for 2019–2020 was suspended because of the 2019 novel coronavirus disease (COVID-19). To support reclassification of students who were unable to complete testing in 2019–2020, the California Department of Education (CDE) has proposed an optional administration of the 2019–2020 Summative ELPAC to occur in fall 2020. **This optional administration is pending approval by the governor and the State Superintendent of Public Instruction.**

The [Implications of COVID-19 and the Suspension of Testing](#) web page will be updated as more information becomes available. At this time, the CDE recommends that local educational agencies (LEAs) interested in this fall administration begin to prepare for it.

If approved, the optional fall test administration window for the 2019–2020 Summative ELPAC will be open from August 20 through October 30, 2020. This is an optional testing window, open to all LEAs that have not finished testing, and can be used as an opportunity to assess English learner students for the purpose of reclassification at the beginning of the 2020–2021 school year. LEAs interested in participating in the optional administration will not need to take further action in the Test Operations Management System (TOMS) because the optional fall test administration window will be assigned automatically to all LEAs.

What follows are key considerations for administering the optional 2019–2020 Summative ELPAC:

1. Students will be administered the assessment for the academic grade in which they were enrolled during the 2019–2020 administration year.
2. Test settings can be updated for the optional administration as long as the student is reenrolled for the upcoming (2020–2021) school year. For step-by-step guidance, please refer to the following videos:
 - [Importance of Implementing CAASPP and ELPAC Accessibility Resources: Voices from Educators \(Video; 8:31\)](#)
 - [Configuring Student Test Settings One-by-one in TOMS \(Video; 3:02\)](#)
3. If students require unlisted resources, these will need to be updated in TOMS by **June 25, 2020**. For step-by-step guidance, please refer to the following video:
 - [Requesting an Unlisted Resource in TOMS \(Video; 10:11\)](#)
4. Students tested during the optional fall administration will receive a Student Score Report within four weeks of submitting all four domains for grades three through twelve or receipt of Writing Answer Books by the test contractor for kindergarten through grade two.

Questions regarding the optional fall administration of the 2019–2020 Summative ELPAC should be directed to the California Technical Assistance Center (CalTAC), by phone at 800-955-2954 or by email at caltac@ets.org.

Sincerely,

California Technical Assistance Center

Phone: 800-955-2954

Fax: 800-541-8455

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